

Licensing Authority  
Exeter City Council  
Civic Centre  
Paris Street  
Exeter  
EX1 1RQ

Tel: 01392 265 702

Email: [licensing.team@exeter.gov.uk](mailto:licensing.team@exeter.gov.uk)

## Licensing Act 2003 - Premises Licence

### Sandy Park Stadium EXE-P00478

#### Part 1 – Premises Details

#### POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Sandy Park Stadium, Sandy Park Way, Exeter, Devon, EX2 7NN

#### WHERE THE LICENCE IS TIME LIMITED, THE DATES

Not applicable, licence is not time limited.

#### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

Supply of Alcohol  
Films  
Indoor Sporting Events  
Live Music  
Late Night Refreshment  
Recorded Music  
Provision of entertainment or similar

#### THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

##### **Supply of Alcohol** (Alcohol is supplied for consumption both on and off the Premise)

Monday to Sunday 00:00 - 00:00

##### **Films** (Indoors)

Monday to Sunday 00:00 - 00:00

##### **Indoor Sporting Events** (Indoors)

Monday to Sunday 00:00 - 00:00

##### **Live Music** (Indoors)

Monday to Sunday 10:00 - 02:30

##### **Late Night Refreshment** (Indoors)

Monday to Sunday 23:00 - 05:00

##### **Recorded Music** (Indoors and Outdoors)

Monday to Sunday 10:00 - 02:30

##### **Provision of entertainment or similar** (Indoors)

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Monday to Sunday

10:00 - 02:30

**THE OPENING HOURS OF THE PREMISES**

Monday to Sunday

00:00 - 00:00

**WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL, WHETHER THESE ARE ON AND/OR OFF SUPPLIES**

Alcohol is supplied for consumption both ON and OFF the Premises

**NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE**

Exeter Rugby Club Limited Sandy Park Stadium Sandy Park Way Exeter Devon EX2 7NN

Email address

[info@exeterchiefs.co.uk](mailto:info@exeterchiefs.co.uk)

**REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)**

03320422

**NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL**

Natasha Michelle Pavis 19 Buckerell Avenue Exeter Devon EX2 4RA

**PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL**

Licence No. EXE-000439

Licensing Authority: Exeter City

## ANNEX 1 – MANDATORY CONDITIONS

There shall be no sale or supply of alcohol when there is no Designated Premises Supervisor (DPS) in respect of this premises licence or at a time when the said Premises Supervisor does not hold a personal licence or when his/her licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Any person used to carry out a security activity must be licensed by the Security Industry Authority.

Admission of children (under the age of 18) to any exhibition of films must be restricted in accordance with the film classification body designated as the authority under Section 4 of the Video Recordings Act 1984.

Where the film classification is not specified or the relevant licensing authority has notified the premises licence holder under Section 20 (3)(b) of the Licensing Act 2003, the admission of children must be restricted in accordance with any recommendation made by the Licensing Authority.

The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

An irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children-

- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
  - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
  - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
- (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on-
  - (i) the outcome of a race, competition or other event or process, or
  - (ii) the likelihood of anything occurring or not occurring;
- (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

The responsible person shall ensure that-

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-

- (i) beer or cider: pint;
  - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - (iii) still wine in a glass: 125 ml; and
- (b) customers are made aware of the availability of these measures.

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1-

(a) duty is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) permitted price is the price found by applying the formula-

$$P = D + (D \times V)$$

where-

- (i) P is the permitted price,
  - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) relevant person means, in relation to premises in respect of which there is in force a premises licence-
- (i) the holder of the premises licence,
  - (ii) the designated premises supervisor (if any) in respect of such a licence, or
  - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) relevant person means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) valued added tax means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ( the first day ) would be different from the permitted price on the next day ( the second day ) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## **ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE**

Unless there is an Event taking place the outside bars shall only open on match days from 4 hours before kick-off until 2 hours after the final whistle.

All staff engaged in licensable activities at the premises will receive training and information in relation to the following:

- \* The Challenge 25 scheme in operation at the premises, including the forms of identification that are acceptable;
- \* The hours and activities permitted by the premises licence issued under the Licensing Act 2003 and conditions attached to the licence;
- \* How to complete and maintain the refusal register in operation at the premises in relation to the sale of alcohol;
- \* Recognising the signs of drunkenness;
- \* The operating procedures for refusing service to any person who is drunk, under-age or appears to be under-age, or appears to be making a proxy purchase;
- \* Action to be taken in the event of an emergency, including reporting an incident to the emergency services.

Training shall be recorded in documentary form and shall be regularly refreshed at not less than 12 month intervals.

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Training records shall be made available for inspection and copying at reasonable times upon request of an authorised officer of a responsible authority. Training records will be retained for at least 12 months.

An incident log shall be kept and maintained at the premises which will include a log of the following, including pertinent details of:

- \* Any incidents of disorder or of a violent or anti-social nature;
- \* All crimes reported to the venue or by the venue to the police;
- \* All ejections of patrons; \* Any complaints received;
- \* Seizures of drugs or offensive weapons;
- \* Any faults or failures in the CCTV system;
- \* Any visits by a responsible authority (under the Licensing Act 2003) or emergency service.

Records must be completed within 24 hours of any incident and will contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident.

The logs shall be kept for at least 12 months following the date of entry and be made available for inspection and copying upon request of an authorised officer of a responsible authority.

Customers shall not be permitted to remove from the premises any drinks supplied by the premises (alcoholic or otherwise) in open containers.

The following details for each door supervisor will be contemporaneously entered into a register kept for that purpose:

- \* Full name;
- \* SIA licence/badge number, and registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation);
- \* The date and time they began their duty;
- \* The date and time they completed their duty;
- \* The full details of any agency through which they have been allocated to work at the premises if appropriate.

The register shall be available for inspection and copying at all reasonable times by an authorised officer of a responsible authority.

The register shall be kept at the premises at all times and be so maintained as to enable an authorised officer to establish the particulars of all door supervisors engaged at the premises during the period of not less than 12 months prior to the request.

SIA licensed door supervisors will be responsible for ensuring the safe, quiet and orderly dispersal of customers from the premises and the immediate vicinity of the premises.

The premises shall install, operate and maintain a digital colour CCTV system to the satisfaction of the Police and Local Authority. As a minimum, the system must:

- \* Cover all public areas of the licensed premises, including entry and exit points. This also includes any outside areas under the control of the premises licence holder (The location of cameras can also be specified on the plan attached to the premises licence);
- \* Record clear images permitting the identification of individuals and in particular enable facial recognition images (a clear head and shoulder image) of every person entering and leaving in any light condition;
- \* Continually record whilst the premises are open for licensable activities and during all times when customers remain on the premises;
- \* Have a constant and accurate time and date generation;
- \* Store recordings for a minimum period of 30 days with date and time stamping;
- \* Viewable copies of recordings will be provided on request to the police and local authority officers as soon as is reasonably practicable and in accordance with the Data Protection Act 1998 (or any replacement legislation);
- \* The CCTV system will be capable of downloading images to a recognisable viewable format;
- \* The CCTV system will capture a minimum of 4 frames per second;

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\* The CCTV system will be fitted with security functions to ensure the integrity of the system and to prevent the tampering with and deletion of images (i.e. password protected).

The CCTV system will be fully compliant with the guidance contained in the Information Commissioner's Office (ICO) guidance document <https://ico.org.uk/for-organisations/guide> Page 5 to-data-protection/CCTV/ (or any renewed equivalent guidance which is subsequently issued).

For all outside events all drinks shall be served in plastic/paper/toughened glass or polycarbonate containers.

There will be in place a written age verification policy in relation to the sale or supply of alcohol, which will specify a Challenge 25 proof of age requirement. This means that staff working at the premises must ask individuals who appear to be under 25 years of age, attempting to purchase alcohol, to produce identification. The only acceptable identification documents will be:

- \* A photo driving licence;
- \* A passport;
- \* An identification card carrying the PASS hologram.

Unless such identification is produced the sale of alcohol must be refused. This policy will include documented steps taken to prevent adults from purchasing alcohol for or on behalf of children under 18.

The premises shall display prominent signage indicating in all areas where alcohol is located that a Challenge 25 scheme is in operation.

An alcohol sales refusal register shall be kept at the premises and be maintained to include details of all alcohol sales refused.

The register will include:

- \* the date and time of refusal;
- \* the reason for refusal;
- \* details of the person refusing the sale;
- \* description of the customer;
- \* any other relevant observations.

The refusals register will be made available for inspection and copying on the request of an authorised officer of a responsible authority. All entries must be made within 24 hours of the refusal.

Windows shall not be opened in entertainment areas.

Doors shall be closed except for access and egress when regulated entertainment takes place.

### **ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING**

#### Conditions agreed by the Applicant with the Police:

A written drugs policy shall be in place, operated and complied with at the premises. It must detail the actions taken to minimise the opportunity to use or supply illegal substances within the premises. The policy must be made available for inspection and copying upon request by an authorised officer of a responsible authority.

A written dispersal policy shall be in place, implemented and complied with at the premises to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours.

A written door supervisor risk assessment approved by the Responsible Authority; Devon and Cornwall Police shall be in place, implemented and complied with at the premises. The assessment shall identify the number and location of SIA licensed door supervisors required to promote the Licensing Objectives. The assessment shall be subject to a full review every six months and be made available on request to Responsible Authorities.

### Events

Event means any outdoor event at the premises consisting of the licensable activities, Plays, Boxing, Wrestling, Films, Live Music and Recorded Music. For the avoidance of doubt this does not include recorded music played that is incidental to Rugby matches.

### Events shall be limited to

- The area of the premises inside of the stadium
- Saturdays and Sundays
- 2 Events per month, each Event lasting no longer than two days
- No more than 2 consecutive weekends, to avoid 3 weekends in a row
- The months May, June, July and August
- A total of 15,500 people on the premises inclusive of the public, staff, crew and artists.

### Condition to set Hours of events.

Events shall be permitted only on

- Saturdays from 1000hrs to 2230hrs
- Sundays from 1000hrs to 2130hrs

### Event Management Plan

Any Events consisting of Licensable Activities shall be subject to an Event Management Plan including but not limited to

- A Noise Management Plan
- Setting maximum decibel levels
- The procedure for monitoring noise levels during the Event including liaison with the sound engineer for the Event
- Testing prior to the Event
- Record keeping
- Dealing with noise complaints
- Notification of residents.

### A Transport Management Plan

- Dispersal Policy to avoid negative impact on local residents of patrons arriving and leaving the premises
- The provision of transport to and from the premises.

At least 3 months prior to any Events taking place the licence holder must provide notification of the Event to the Licensing Authority, Environmental Health and Devon and Cornwall Police. The notification must include the name of the Event, the duration of the Event start, end date and time and the number of people expected and must be in writing and must also include a copy the proposed EMP for the Event.

Prior to any Event the final EMP must be approved by the Safety Advisory Group and the Responsible Authorities under the Licensing Act 2003 including Environmental Health and Licensing Authority at Exeter City Council.

The final approved EMP must be kept on the premises during the course of the Event.

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Prior to any event the Licence Holder shall appoint a suitably qualified and experience noise control consultant to liaise with all the Responsible Authorities under the Licensing Act 2003 including Environmental Health and Licensing Authority at Exeter City Council during the development of the EMP and with the licence holder, the promoter, the sound system supplier and the sound engineer on all matters relating to noise control prior and during the Event.

At least two months prior to an Event written notice shall be provided to local residents within at least a 1-mile radius of the premises, the residents association, placed on social media and the Licence Holders website which will include the date time and nature of the Event and details of a dedicated noise complaint line which will be manned and responded to throughout the Event.

All transport organised by the Licence Holder for the dispersal of patrons after the Event shall leave from the premises.

#### **ANNEX 4 – PLANS**

Please see attached